**Updated Privacy Policy**

**Personal Privacy Policy**

1. **Purpose**
One of Guardian Goalposts Limited main goals is to maintain the highest level of security for its’ customers and employees, especially when it comes to protection of personal data.

Guardian Goalposts wishes to inform you how we treat your personal data in a clear and understandable way.

1. **Guardian Goalposts’s storage of personal data**
Guardian Goalposts registers and stores personal data from the customers in our online shop in order to be able to handle orders, and requests from customers. The personal data is stored on servers located in the UK.

We save name, address, telephone number and e-mail address in our databases.
Moreover, we save the customers’ invoices, credit notes and payment information in order to be able to offer good customer service.

When you pay with credit card, we cooperate with an authorized payment service company, who controls the validity of the card directly with the bank. The payment service company treats the data in compliance with international security standards issued by the card companies Visa and MasterCard. The payment information is treated in a secure way and Guardian Goalposts has no access to these.

Credit card information is only saved upon detailed authorization. The payment information is securely stored with our payment service supplier, and not directly with Guardian Goalposts.

**Cookies:** A cookie is information about a user, it is a .txt-file, which is exchanged between the browser and the server. We use two sorts of cookies. In some of our web services we use “sessions-cookies”, so that we can send the right web sites to the right person. The Session cookie is temporary, and it only exists as long as the browser window is open. It will be deleted when the browser, e.g. Internet Explorer is closed. For pop-ups and general web statistics we use permanent cookies, which are saved on your computer. In order to be able to develop and improve our web sites, we use statistics telling how you use the web site. These statistics are only used as a summary, e.g. to see which pages and browsers you use frequently.

1. **Guardian Goalposts’s use of personal data**
Guardian Goalposts uses your personal data for the following:
* Delivery of your orders.
* Communication in relation to your order, payment and offers.
* Individual marketing of our products.
* Investigations, statistics and analysis in order to improve our service.
* For legal purposes as and when required.

Guardian Goalposts does not share your data when we send out marketing material. We only share the information if requested by law, in relation to public authorities. We only share the data you have entered on our website.

When you are in contact with Guardian Goalposts, you accept that we treat your data according to this Personal Privacy Policy.

1. **Guardian Goalposts procedure for correction and deleting personal data**
It is always possible for your to change your personal data which we have registered. You can object to any registration in accordance with the rules concerning personal data.

As a customer with Guardian Goalposts, we save your data as long as you are doing business with us. According to accounting laws, we have to save data for five years. We also save data in respect of product guarantee rules.

If you are not a customer, we save the communication as long as it is relevant to our business model.
When you contact us, we save your e-mail address until you unsubscribe.
In order to be protected against virus and other attacks, we use well-known antivirus software and firewalls.

If  you would like to be completely removed from our database then please contact us through the contact section on the website. www.GuardianGoalposts.com

1. **Guardian Goalposts’s employees treatment of personal data**
The employees who are dealing with orders and customer service have access to the registered personal data. In order to access this data, the users have to login with user ID and password. The password is being changed regularly, and employees leaving the company are deactivated in the system.

Employees who are involved have received detailed information about the rules for storage and deleting of data. Our employees know the rules for treatment of personal data and they are of course bound by secrecy.

1. **Further information**
You are always welcome to contact us to discuss this further.